



ISO 9001 Company

Heavy Engineering Corporation Limited
(A Govt. of India Enterprise)
Heavy Machine Building Plant
CRANE EXECUTION DIVISION

Schedule-I

Terms & Conditions

1. The rate quoted shall be Inclusive of all packing & forwarding. Freight charges to be mentioned separately.
2. The Price quoted by the tenderer should be exclusive of Sales Tax / VAT. The rate and nature of sales tax applicable should be shown separately. Tax will be paid to the seller at the rate at which it is liable to be assessed or has actually been assessed on the date of supply provided the transaction of sale is legally liable to sales tax and within the delivery period. Any change on the taxes & duty structure beyond the delivery period will not be considered by HEC.
3. The rates quoted must be firm and the offers made must remain open for acceptance for three months from the due date of opening of the tender.
4. Quotations erased or over written are likely to be rejected unless all corrections are authenticated with the tenderers signature.
5. Delivery date offered must be specified and guaranteed.
6. Payment-Full payment will be made after 60 days of the receipt of supplies at destination duly inspected.
7. Full particulars specifications, literature and / or drawing wherever applicable should be submitted along with the quotation. The brand and 'Make' name must be indicated.
8. The Corporation does not pledge itself to accept the lowest or any tender and reserves to itself the right of accepting the whole or any part of tender or portion of the quantity offered and you shall supply the same at the rate quoted.
9. Supplies will be subject to inspection by our Inspection wing/or Inspection agencies prescribed by us.
10. Order placed as a result of this tender will be subject to the Corporation's General Terms and Conditions of contract, which can be down loaded from our web site www.hecltd.com.
11. Corporation reserves the right to call for and examine at any time the books of accounts and other documents and papers of the firm for the purpose of ascertaining whether any excess payments has been made or the firm likely to be received/ received undue benefit out of execution of the particular contract.
12. Earnest Money- Earnest money to the extent of 2% of the total value to be deposited by demand draft on the State Bank of India, Ranchi Hatia Branch, in favour of Heavy Engineering Corporation Ltd. Ranchi-4 along with the offer. EMD will be converted to security deposit in case of successful bidder. **Offer without EMD/Documents for exemption if any will not be considered.**
13. Security Deposit- The firm has deposit a sum equal to a 5 percent of the total value of the contract as Security Deposit for the due fulfillment of the contract within 14 days after placement of order. Failing this the contract will be cancelled at the risk & expense of the supplier. This will be in addition to other remedies available to the purchaser for the successful completion of the contract. The validity of the security deposit shall be up to the receipt of the last consignment.
Note:-In case the EMD is converted into security deposit the firm will have to deposit 3% amount of the total value (5% of the total value – 2% of the converted value).
14. Delivery- The time for and the date of delivery of the Stores stipulated in the acceptance of tender shall be deemed to be the essence of the contract and delivery must be completed not later than the dates specified therein. Otherwise:



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- (a) The purchaser to recover from the contractor a sum of 0.5 % per week (completed week) of the price any stores (up to maximum 10%) as liquidated damages, which the contractor has failed to deliver as aforesaid or
 - (b) The purchaser may procure the un deliver stores/ similar items from elsewhere, without notice to the contractor at the risk of the contractor without canceling the contract in respect of the consignment not yet due for delivery or,
 - (c) To cancel the contract or a portion thereof.
15. Income Tax Clearance Certificate- All tenderers shall submit along with their tender an Income Tax Clearance Certificate duly countersigned by the Income Tax Officer of the Circle concerned under the seal of the office. Copy of permanent A/c no. (PAN) (of income tax) to be enclosed with the bid.
16. There is no obligation on our part to accept delayed / late tenders received after the due date of opening and there are liable to be summarily rejected.
17. The rates quoted shall also be inclusive of embossing on the material. The Ownership namely "HMBP" at a predominant place of the material to a size/thickness depending upon the volumes of the material.
18. Guarantee-The stores supplied shall be guaranteed for a period of 12 months from the date of commissioning against defective materials or bad workmanship.
19. Performance Bank guarantee- Performance Bank guarantee amounting to 10% of the contract price is to be submitted in HEC's Format issued by any Nationalized Bank (Preferably State Bank of India) valid till guarantee period.
20. **SPECIAL INSTRUCTIONS**

The tender is to be submitted in three parts. Part- I, Part – II & Part – III

- a. Part I - Tender comprising Techno Commercial offer which shall cover all technical part as well as commercial terms & conditions except the prices and EMD (Earnest Money Deposit).
- b. Part II - The Tender shall comprise Price Bid only as per price format given herewith.
- c. Part III – The tender shall comprise Demand Draft of EMD (Earnest Money Deposit) as per clause 12 of the enquiry.

Offer without Part III above will not be considered and will be rejected. The price bids and EMD (Earnest Money Deposit) shall be opened only after the Techno Commercial terms are settled and accepted.

Part I, Part II & Part III offers shall be in separate sealed covers. The tenderers are to clearly super scribe on the top of each envelope the relevant part number and description along with tender reference number and date of opening.

All the envelopes (Part I, Part II & Part III) shall be enclosed in one envelope. This envelope shall also be super scribed on the top with tender reference number and date of opening of enquiry, indicating that all the three parts (i.e. Part I, Part II & Part III) are enclosed in the envelope.



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- d. The complete and sealed tender is to be submitted by 1:00 PM of 29.12.11 in the tender box at the office of the Sr. DGM / Purchase & Outsourcing / CED/HMBP, Room no. 72, HMBP ADM Building, HEC Ltd, Ranchi 4.

If the tender is bulky & voluminous the tenders are to be handed over to the following persons against receipt date & time:

1. Sri K.K.Das
Jr. Manager
Pur/CED
2. Sri Lavakush
Jr. Manager
Pur/CED

If the offer is not submitted as per the above instructions the same can be rejected.

Regards

K.K. Das
Jr Manager / Purchase & Out Sourcing
Crane Execution Division
Room no. 72, HMBP ADM Bld
HEC LTD, Ranchi 4
Phone 0651 2401443, Fax No. 0651 2401544



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Schedule II

DAP NO 258/10M

1.0 SCOPE OF SUPPLY:-

Sl. No.	Item code	Description	Qty.
2.1	5533100377	Lighting transformer, 7.5KVA, 415/240V/24V, 50 Hz, single phase, 7K VA for 240V & 500VA for 24V.	1
2.2	5533701970	HPSV light fittings, 400W	4
2.3	5533303110	Red warning light fittings, 60W.	4
2.4	5341020000	Fluorescent light fittings, (2X20)W.	12
2.5	5533100378	Socket fittings 2 Pin, 240V AC.	2
2.6	5533303130	Socket fittings, 2pin, 24 VAC	4
2.7	5533701990	Electric gong bell, 8-inch double gong.	1
2.8	5533701910	Cabin fan, 300 mm sweep	1
2.9	5533100379	Exhaust fan, 300mm sweep with gravity louvers.	1
2.10	5533100380	Foot operated switch with 1 NO + 1 NC contact.	1
2.11	5533701920	Hand lamp with 10M cable	4

2. SPECIFICATION OF LIGHTING TRANSFORMER & LIGHT FITTINGS:-

2.1 LIGHTING TRANSFORMER:-

Sheet steel enclosed, dust & vermin proof, dry type, natural air cooled, double wound copper, lighting transformer, 7.5 KVA, 415 / 240 V / 24 V, 50 Hz, single phase, 7 KVA for 240 V & 500 VA for 24 V minimum class-B insulated. The center tap shall be brought out to the terminal board for earthing. Primary shall have $\pm 5\%$ & $\pm 10\%$ tapping. The terminal board shall be suitable for two nos. of cable gland for 3X2.5 sq. mm cable. The successful tenderer shall submit GA Drg. indicating dimensions and technical data for approval.

2.2 HIGH BAY HPSV LIGHT FITTINGS:-

High bay industrial luminaries, complete with, ballast, capacitor etc. with 400W 240VAC HPSV lamp. The fittings shall have die cast aluminium canopy with eyebolt, aluminium reflector, heat resistant toughened glass and integrated control gearbox. The fitting shall be provided with suitable anti vibration mounting pad.



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- 2.3 RED WARNING LIGHT FITTINGS:-**
Red warning light fittings, single aspect, with aluminium reflector, sheet steel enclosed ES lamp holder complete with 60W, 240VAC GLS lamp.
- 2.4 FLUORESCENT LIGHT FITTINGS:-**
Ceiling mounting type, fluorescent lighting fittings, complete with acrylic front cover, energy efficient starting gear ballast and other accessories, 2 nos. 20W 240VAC fluorescent tube.
- 2.5 SOCKET FITTINGS:-**
Sheet steel enclosed, heavy-duty socket, 2 pin with scrapping earth complete with protective cover rated 5A at 240VAC.
- 2.6 ELECTRIC GONG BELL:-**
Industrial type, electric gong bell, 8 inch double gong, suitable for 240 VAC.
- 2.7 CABIN FAN:-**
Industrial Cabin fan with metallic blades, 300 mm sweep, ceiling / wall mounting universal swiveling type, complete with regulator and on-off switch suitable for 240VAC.
- 2.8 EXHAUST FAN:-**
Exhaust fan with metallic blade & body, wall mounting, 240V AC, 1Ph, 300mm sweep with gravity louvers.
- 2.9 FOOT OPERATED SWITCH:-**
Foot operator switch with 1NO + 1NC (Snap Action) contact rated 10A at 240V AC, cast Aluminium housing with detachable steel cover.
- 2.10 HAND LAMP FITTINGS:-**
Hand lamp with compressed rubber handle and galvanized wire guard, with ES lamp holder, 24V, 36W lamp with 10M flexible TRS cable and 2 pin plug with scrapping earth.

Note: -

Preferred make list:- Copy of preferred make list for items are attached herewith.

The make not appearing in the preferred make list will be accepted subject to approval by HEC.



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Schedule III

Price Format

Sl. No.	Item code	Description	Qty.	Make of item	Rate per Pc FOR HMBP Basis	Total Price in Rs (FOR HMBP)
2.1	5533100377	Lighting transformer, 7.5KVA, 415/240V/24V, 50 Hz, single phase, 7K VA for 240V & 500VA for 24V.	1			
2.2	5533701970	HPSV light fittings, 400W	4			
2.3	5533303110	Red warning light fittings, 60W.	4			
2.4	5341020000	Fluorescent light fittings, (2X20)W.	12			
2.5	5533100378	Socket fittings 2 Pin, 240V AC.	2			
2.6	5533303130	Socket fittings, 2pin, 24 VAC	4			
2.7	5533701990	Electric gong bell, 8-inch double gong.	1			
2.8	5533701910	Cabin fan, 300 mm sweep	1			
2.9	5533100379	Exhaust fan, 300mm sweep with gravity louvers.	1			
2.10	5533100380	Foot operated switch with 1 NO + 1 NC contact.	1			
2.11	5533701920	Hand lamp with 10M cable	4			
		Total				

Taxes & Duties:

1. Excise duty:
2. Cess on ED:
3. CST / VAT:
4. Any other charges: